



S.B.M. Teachers' Training College

Babhanbay, Hazaribag- 825302 (Jharkhand)

(Recognised by NCTE, ERC-Bhubaneswar, Affiliated to Vinoba Bhave University, Hazaribag and JAC Ranchi, Jharkhand)

E-mail: sbmttc@gmail.com; Website: www.sbmcolleges.com

Phone: 09431333265, 09155061255

No. - IQAC/12/2024

Date: 02.07.2024

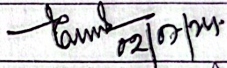
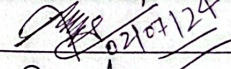

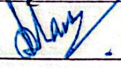

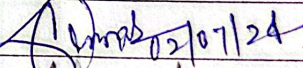
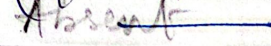
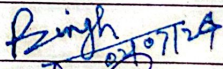
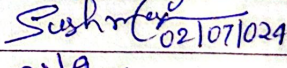
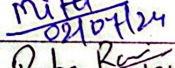
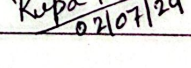
Meeting Notice-12

The IQAC members are hereby requested to attend the IQAC meeting on **05th July, 2024 at 11:00 AM** in the IQAC room. The meeting has been scheduled with the approval of the honourable Secretary and the Principal.

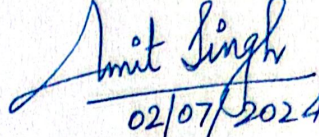
AGENDA

1. Presentation of action taken report of action points recommended in last meeting held on 08.01.2024
2. Regarding organizing lecture series/faculty development program/workshop, etc.
3. To organize parents teachers meeting.
4. To enrol students for anti-ragging as per UGC guidelines.
5. Regarding renovating/painting the building and infrastructure development.

Following members are requested to attend the meeting:

Sl. No.	Name of the member	Designation	Signature
01	Dr. Samapti Paul (Secretary)	Chairperson	
02	Dr. Shashikant Yadav	Principal	
03	Mrs. Soma Paul	Institute Management Committee Member	
04	Mr. Sishir Kumar Shaw	Society Member	
05	Dr. Parikshit Layek	Stake Holder	
06	Mr. Pankaj Kumar	Teacher Representative	
07	Mr. Kunal Kumar Yadav	Teacher Representative	
08	Mr. Pratap Singh	Teacher Representative	
09	Dr. Sushma Kumari	Teacher Representative	
10	Mrs. Mita Rani Sil	Teacher Representative	
11	Dr. Rupa Rani	Teacher Representative	

12	Mr. Sudhir Kumar (Cashier)	Senior Administrative Officer	Sudhir Kumar 02.07.2024
13	Mr. Vivek Kumar Ravi	Administrative Officer	Vivek Kumar 02/07/24
14	Dilip Tudu	Student of B.Ed. Session 2023-25	Dilip Tudu
15	Mrs. Manjari Kumari	Alumni	Manjari Kumari 2/7/24


02/07/2024
Mr. Amit Singh
IQAC Co-ordinator



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No.-IQAC/12/2024

Date- 05.07.2024

Meeting Proceedings-12

The IQAC meeting held on 05/07/2024, under the Chairmanship of Dr. Samapti Paul, Secretary of the organisation. The meeting started with the prayer to our lord Sri Ramakrishna Dev by the members present in the meeting for guidance & blessings to perform our task properly. Mr. Amit Singh, IQAC Coordinator welcomed all the members and proceeded with the agenda.

AGENDA

1. Presentation of action taken report of action points recommended in last meeting held on 08.01.2024
2. Regarding organizing lecture series/faculty development program/workshop, etc.
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5. Regarding renovating/painting the building and infrastructure development.

Action taken report of action points recommended in the last meeting held on 08.01.2024:

Sl. No.	Action points recommended on 08.01.2024	Action taken report (ATR)
1.	Regarding academic calendar for calendar year 2024.	The IQAC coordinator informed the house that the academic calendar with all activities in which examination schedule, internship periods, breaks or holidays, all academic activities, specific details like date of orientation, lecture series, workshops, assessment etc. and detail time table was framed by Dr. Rupa Rani and submitted to IQAC in the month of January and is implemented in this calendar year 2024.

2.	Discussion on enhancing the learning & teaching resources.	For enhancing the learning and teaching resources various faculty members will participate in National Seminar, National conference, Lecture series, join FIP, FDP and will publish research articles etc. and submit the documents in the personal file.
3.	Regarding organising several competitions in the calendar year 2024.	Following competitions were organised and conducted successfully : 1. Inter-House Essay competition : 27.02.2024 2. Poster Making Competition : 22.03.2024 3. World Health Day (Essay competition) : 08.04.2024. 4. Rabindranath Tagore Jayanti (Quiz competition): 08.05.2024 5. Speech competition on 'Biodiversity':21.05.24
4.	Regarding conducting activities under national service scheme in the calendar year 2024.	Mr. Sanjay Kumar (NSS Program Incharge) successfully submitted all reports to IQAC. All activities recommended in the guideline as per academic calendar were conducted which are as follows: 1. National Youth Day & Blood Donation Camp: 12.01.20024. 2. Republic Day :26.01.2024 3. Swachh Bharat Abhiyan: 04.03.2024 4. International Womens Day : 07.03.2024 5. World Water Day : 22.03.2024 6. Shaheed Diwas : 23.03.2024 7. World Health Day : 08.04.2024 8. World Earth Day : 22.04.2024 9. Voter Awareness Program: 10.05.2024 10. World No Tobacco Day :31.05.2024 11. World Environment Day : 05.06.2024 12. International Day celebration: 21.06.2024
5.	Regarding conducting internal examination of B.Ed. in the calendar year 2024.	Internal examinations were successfully conducted on time and report submitted by Dr. Sushma Kumari (Examination Incharge) to IQAC as per schedule given below: <ul style="list-style-type: none"> • B.Ed. Session: 2022-24, Semester 2nd Internal Examination was conducted from 20.01.2024 to 30.01.2024. • B.Ed. Session 2022-24, Semester 3rd Mid Sem. Test was conducted on 29.05.2024. • B.Ed. Session 2022-24, Semester 3rd Internal

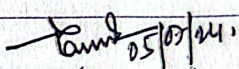
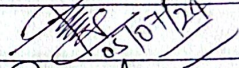
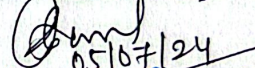
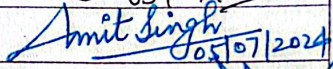


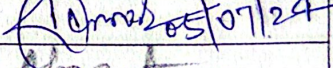
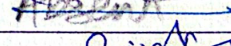
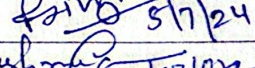
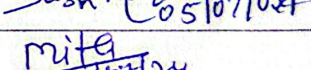
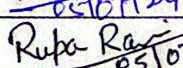
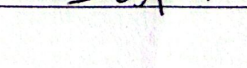
		Examination was conducted on 03.06.2024.
6.	To Redevelop online & offline feedback system & collect data from all stake holders.	Online and offline feedback has been prepared and data will be collected soon from all stake holders by the feedback Incharge.
7.	Planning for registration in UTSAH portal, ABC portal & SWAYAM portal.	IQAC coordinator informed the house that the process for registration of the college in UTSAH portal has been successfully completed where as in ABC portal and SWAYAM portal the completion for registration will be done soon.
8.	Regarding registration for ISO certificate and starting value added courses.	College had received ISO certificate and value added courses are being organized. 04 (Four) courses had been started from this year which are as follows : <ul style="list-style-type: none"> ❖ CCC (Course on computer Concept), ❖ Moral Values ❖ Yoga ❖ Spoken English

Proceedings of the meeting:

Sl. No.	Agenda	Action points recommended
1.	Presentation of action taken report of action points recommended in last meeting held on 08.01.2024.	The action taken report of action points recommended in the meeting held on 08.01.2024 was presented and was approved by the house.
2.	Regarding organizing lecture series/faculty development program/workshop, etc.	With the approval of the honourable secretary, Principal, and all the committee members it was decided to organise any one of the given program in the month of August 2024: <ul style="list-style-type: none"> ❖ Lecture series (Orientation Program) ❖ Faculty development program ❖ Workshop

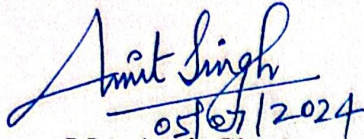
3.	To organize parents teachers meeting.	IQAC coordinator with the approval of honourable secretary, principal of the college and all the committee members decided to organise parent's teacher's meeting every year to provide each and every information regarding B.Ed. course specially information regarding school internship in second and third semester as well as to get feedback from the parent's regarding teaching learning process.
4.	To enrol students for anti-ragging as per UGC guidelines.	As per the guideline of the UGC all members decided that all student's will have to fill in anti-ragging form of guardian and student's during the admission process by online mode and is made mandatory to submit it to the admission In charge with their form within stipulated time. For this admission incharge was told to take necessary step.
5.	Regarding renovating/painting the building and infrastructure development.	As per suggestion given by the Honourable Principal, IQAC coordinator and committee members to the management members/governing body regarding renovation/painting of the building and infrastructure development was approved. Honourable secretary of the college told that this work will be done from this year only.

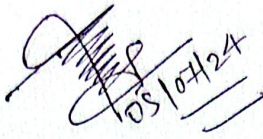
Following members attended the meeting:

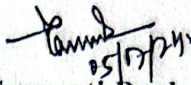
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15	Dilip Tudu	Student of B.Ed. Session 2023-25	Dilip Tudu
16	Mrs. Manjari Kumari	Alumni	Manjari 5/7/2024

The meeting ended with prayer to our Lord Sri Ramakrishna Dev to give us courage and strength to carry out the responsibilities given to us. Vote of thanks was offered by Mr. Amit Singh.


05/07/2024
Mr. Amit Singh
IQAC Co-ordinator


05/07/24
Dr. Shashikant Yadav
Principal
Principal
S.B.M. Teachers' Training College
Babhanbay, Hazaribagh, Jharkhand-825302


05/07/24
Dr. Samapti Paul
Secretary
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