



S.B.M. Teachers' Training College

Babhanbay, Hazaribag- 825302 (Jharkhand)

(Recognised by NCTE, ERC-Bhubaneswar, Affiliated to Vinoba Bhave University, Hazaribag and JAC Ranchi, Jharkhand)

E-mail: sbmttc@gmail.com; Website: www.sbmcolleges.com

Phone: 09431333265, 09155061255

No. - IQAC/06/2021

Date: 17.12.2021

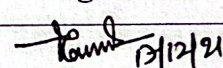
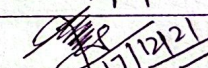
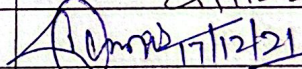
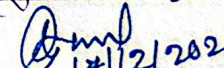
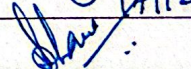



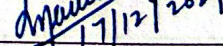
Meeting Notice-06

The IQAC members are hereby requested to attend the IQAC meeting on **22nd December, 2021 at 02:00 PM** in the IQAC room. The meeting has been scheduled with the approval of the honourable Secretary and the Principal.

AGENDA

1. Presentation of action taken report of action points recommended in last meeting held on 11.01.2021.
2. Discussion on enhancement of Resources and Infrastructure.
3. Functioning of different cells & committees.
4. To discuss probable initiative towards quality enhancement of teaching learning.
5. Discussion on tentative Academic Calendar.
6. To discuss about School Internship & enhance the teaching learning process.

Following members are requested to attend the meeting:

Sl. No.	Name of the member	Designation	Signature
01	Dr. Samapti Paul (Secretary)	Chairperson	
02	Dr. Shashikant Yadav	Principal	
03	Mr. Pankaj Kumar	IQAC Co-ordinator	
04	Mrs. Soma Paul	Institute Management Committee Member	
05	Mr. Sishir Kumar Shaw	Society Member	
06	Dr. Parikshit Layek	Stake Holder	
07	Mr. Amit Singh	Teacher Representative	
08	Mr. Rakesh Prasad	Teacher Representative	
09	Mr. Kunal Kumar Yadav	Teacher Representative	

10	Mr. Pratap Singh	Teacher Representative	<i>Pratap Singh</i> 17/12/21
11	Mrs. Sushma Kumari	Teacher Representative	<i>Sushma Kumari</i> 17/12/2021
12	Mrs. Mita Rani Sil	Teacher Representative	<i>Mita Rani Sil</i> 17/12/21
13	Mr. Sudhir Kumar (Cashier)	Senior Administrative Officer	<i>Sudhir Kumar</i> 17.12.2021
14	Mr. Satyajeet Bera	Administrative Officer	<i>Satyajeet Bera</i> 17/12/2021
15	Mr. Vivek Kumar Ravi	Administrative Officer	<i>Vivek Kumar Ravi</i> 17/12/2021
16	Meghna Chakravarti	Student of B.Ed. Session 2020-22	<i>Meghna Chakravarti</i>
17	Mrs. Manjari Kumari	Alumni	<i>Manjari Kumari</i> 17/12/2021

Pankaj Kumar
17/12/2021
Mr. Pankaj Kumar
IQAC Co-ordinator



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No.-IQAC/06/2021

Date- 22.12.2021

Meeting Proceedings-06

The IQAC meeting held on 22/12/2021, under the Chairmanship of Dr. Samapti Paul, Secretary of the organisation. The meeting started with the prayer to our lord Sri Ramakrishna Dev by the members present in the meeting for guidance & blessings to perform our task properly. Mr. Pankaj Kumar, IQAC Coordinator welcomed all the members and made proceeded with the agenda.

AGENDA

1. Presentation of action taken report of action points recommended in last meeting held on 11.01.2021.
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Action taken report of action points recommended in the last meeting held on 08.01.2021:

Sl. No.	Action points recommended on 08.01.2021	Action taken report (ATR)
1.	Discussion on tentative Academic Calendar.	Dr. Shashikant Yadav, Principal instructed Mrs. Rupa Rani, Assistant Professor in consultation with IQAC Co-ordinator Mr. Pankaj Kumar to prepare the Academic Calendar and detail time table, Dates

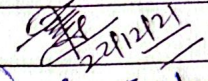
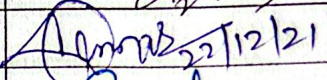
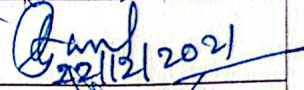
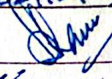

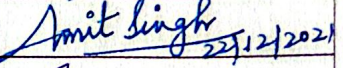

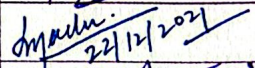
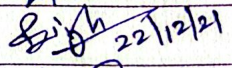
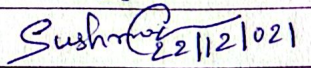
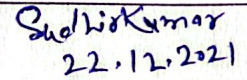
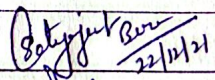
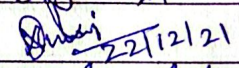
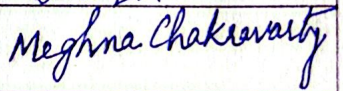
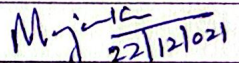
		for Quiz, Debate, Speech Competitions, Sports, Inter-House Competition, and different Outreach Activities by 6 th January, 2022.
2.	Discussion on 'Clean & Green Campus'- Waste Management.	The proposal of installing Roof-Top Solar Panel in the College Campus was under process.
3.	Conducting Internal Examination of B.Ed.	<p>➤ Internal examinations were successfully conducted on time and report submitted by Mr. Kunal Kumar Yadav (Examinations In-charge) to IQAC.</p> <p>1. Internal Examination of B.Ed. 2nd Semester Session: 2019-21 was conducted from 02.03.2021 to 05.03.2021.</p> <p>2. Internal Examination of B.Ed. 3rd Semester Session: 2019-21 was conducted by Online Mode due to COVID-19 Pandemic on 27.07.2021.</p> <p>3. Internal Examination of B.Ed. 1st Semester Session: 2020-22 was conducted by Online Mode due to COVID-19 Pandemic from 10.08.2021 to 13.08.2021.</p> <p>4. Internal Examination of B.Ed. 4th Semester Session: 2019-21 was conducted by Online Mode due to COVID-19 Pandemic from 23.10.2021 to 24.10.2021.</p> <p>5. Internal Examination of B.Ed. 2nd Semester Session: 2020-22 was conducted from 18.12.2021 to 22.12.2021.</p>
4.	Activity of National Service Scheme.	<p>➤ All activities recommended in the guidelines were conducted which are as follows:</p> <p>1. National Youth Day & Blood Donation Camp: 12.01.2021.</p> <p>2. Netaji Subhash Chandra Bose Jayanti: 23.01.2021.</p> <p>3. Republic Day: 26.01.2021.</p> <p>4. International Women's Day: 08.03.2021.</p> <p>5. World Health Day: 07.04.2021.</p> <p>6. Ambedkar Jayanti: 14.04.2021.</p>

		<p>7. Mothers Day: 07.05.2021. 8. No Tobacco Day: 31.05.2021. 9. World Environment Day: 05.06.2021. 10. International Yoga Day: 21.06.2021. 11. Van Mahotsava: 01.07.2021. 12. Azadi ka Amrit Mahotsava: 10.08.2021. 13. Independence Day: 15.08.2021. 14. Amrit Mahotsava: 16.08.2021. 15. Plantation Program under "Azadi ka Amrit Mahotsava": 17.08.2021. 16. Poshan Pakwada: 18.08.2021. 17. Hindi Diwas: 14.09.2021. 18. NSS Day: 24.09.2021. 19. Gandhi Jayanti & Swachhta Awareness Program: 02.10.2021. 20. National Unity Day: 31.10.2021. 21. Human Rights Day: 10.12.2021.</p>
5.	Planning for organizing several competitions.	<p>➤ As per the agenda the following competitions were organised and conducted successfully:</p> <p>1. National Youth Day Celebration on: 12.01.2021. 2. Inter House Seminar on Netaji Jayanti: 23.01.2021. 3. Republic Day: 26.01.2021. 4. Saraswati Puja: 16.02.2021 to 17.02.2021. 5. Program on World Health Day (Online & Offline Mode): 07.04.2021. 6. Program on International Yoga Day (Online & Offline Mode): 21.06.2021. 7. Program on Van Mahotsava (Online & Offline Mode): 01.07.2021. 8. Independence Day (Online & Offline Mode): 15.08.2021. 9. Hindi Diwas: 14.09.2021. 10. NSS Day Celebration: 24.09.2021. 11. Rangoli Competition: 01.11.2021.</p>

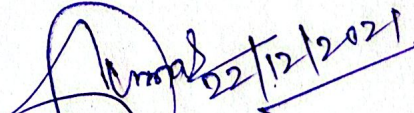
Proceedings of the meeting:

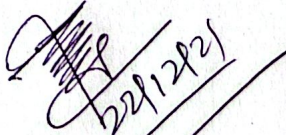
Sl. No.	Agenda	Action points recommended
1.	Presentation of action taken report of action points recommended in last meeting held on 08 th January, 2021.	The ATR of action points recommended in the meeting held on 11.01.2021 was presented and was approved by the house.
2.	Discussion on enhancement of Resources and Infrastructure.	Principal, Dr. Sashikant Yadav, IQAC coordinator with all other members gives proposal to install Solar Panel for the betterment of Institution. The Institute would work for the requirement of developing the resources and infrastructure.
3.	Functioning of different cells & committees.	The Admission & Examination Committee update their reports and uploaded on the college website. All proposed plan of Cultural events were conducted during 2021 by the Cultural committee and reports were submitted to IQAC cell. The Anti-Ragging & Anti- Sexual Harassment Cells pro active initiatives prevented occurrence of any ragging and sexual harassment events.
4.	To discuss probable initiative towards quality enhancement of teaching learning.	In the house it was suggested by Mr. Pankaj Kumar, IQAC Co-ordinator that MOU should be done with various Teachers' Training Institutes for quality enhancement of teaching learning process.
5.	Discussion on tentative Academic Calendar.	The Academic Calendar was discussed and Mr. Pankaj Kumar & Mrs. Rupa Rani will prepare the class routine accordingly.
6.	To discuss about School Internship & enhance the teaching learning process.	Proposal for ICT based micro-teaching demonstration and lesson-plan demonstrations were placed to be adopted for the students and were approved.

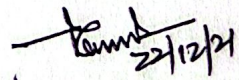
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14	Mr. Satyajeet Bera	Administrative Officer	
15	Mr. Vivek Kumar Ravi	Administrative Officer	
16	Meghna Chakravarti	Student of B.Ed. Session 2020-22	
17	Mrs. Manjari Kumari	Alumni	

The meeting ended with prayer to our Lord Sri Ramakrishna Dev to give us courage and strength to carry out the responsibilities given to us. Vote of thanks was offered by Mr. Pankaj Kumar.


Mr. Pankaj Kumar
 IQAC Co-ordinator


Dr. Shashikant Yadav
 Principal
 S.B.M. Teachers' Training College
 Babhanbay, Hazaribagh, Jharkhand-825302


Dr. Samapti Paul
 Secretary
 Secretary
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