



S.B.M. Teachers' Training College

Babhanbay, Hazaribag- 825302 (Jharkhand)

(Recognised by NCTE, ERC-Bhubaneshwar, Affiliated to Vinoba Bhave University, Hazaribag and JAC Ranchi, Jharkhand)

E-mail: sbmttc@gmail.com; Website: www.sbmcolleges.com

Phone: 09431333265, 09155061255

No. - IQAC/05/2021

Date: 07.01.2021

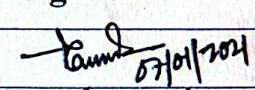
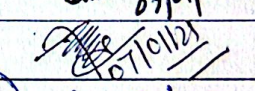
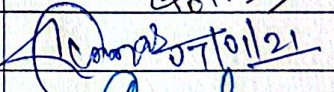
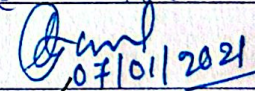
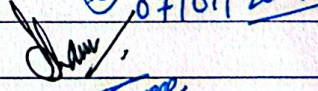
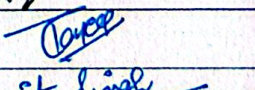
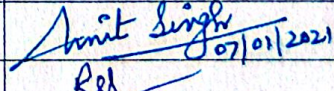
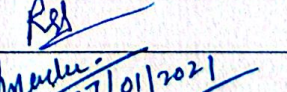
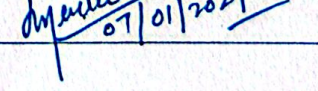
Meeting Notice-05

The IQAC members are hereby requested to attend the IQAC meeting on 11th January, 2021 at 02:00 PM in the IQAC room. The meeting has been scheduled with the approval of the honourable Secretary and the Principal.

AGENDA

1. Presentation of action taken report of action points recommended in last meeting held on 05.12.2020.
2. Discussion on tentative Academic Calendar.
3. Discussion on 'Clean & Green Campus'- Waste Management.
4. Conducting Internal Examination of B.Ed.
5. Activity of National Service Scheme.
6. Planning for organizing several competitions.

Following members are requested to attend the meeting:

Sl. No.	Name of the member	Designation	Signature
01	Dr. Samapti Paul (Secretary)	Chairperson	
02	Dr. Shashikant Yadav	Principal	
03	Mr. Pankaj Kumar	IQAC Co-ordinator	
04	Mrs. Soma Paul	Institute Management Committee Member	
05	Mr. Sishir Kumar Shaw	Society Member	
06	Dr. Parikshit Layek	Stake Holder	
07	Mr. Amit Singh	Teacher Representative	
08	Mr. Rakesh Prasad	Teacher Representative	
09	Mr. Kunal Kumar Yadav	Teacher Representative	

10	Mr. Pratap Singh	Teacher Representative	<u>Pratap Singh</u> 07/01/21
11	Mrs. Sushma Kumari	Teacher Representative	<u>Sushma Kumari</u> 07/01/21
12	Mrs. Mita Rani Sil	Teacher Representative	<u>Mita Rani Sil</u> 07/01/21
13	Mr. Sudhir Kumar (Cashier)	Senior Administrative Officer	<u>Sudhir Kumar</u> 07.01.2021
14	Mr. Satyajeet Bera	Administrative Officer	<u>Satyajeet Bera</u> 07/01/21
15	Mr. Vivek Kumar Ravi	Administrative Officer	<u>Vivek Kumar Ravi</u> 07/01/2021
16	Pawan Kumar	Student of B.Ed. Session 2019-21	<u>Pawan Kumar</u>
17	Mrs. Manjari Kumari	Alumni	<u>Manjari Kumari</u> 7/01/2021

Rankaj Kumar
07/01/2021

Mr. Rankaj Kumar
IQAC Co-ordinator



S.B.M. Teachers' Training College

Babhanbay, Hazaribag- 825302 (Jharkhand)

(Recognised by NCTE, ERC-Bhubaneswar, Affiliated to Vinoba Bhave University, Hazaribag and JAC Ranchi, Jharkhand)

E-mail: sbmttc@gmail.com; Website: www.sbmcolleges.com

Phone: 09431333265, 09155061255

No.-IQAC/05/2021

Date- 11.01.2021

Meeting Proceedings-05

The IQAC meeting held on 11/01/2021, under the Chairmanship of Dr. Samapti Paul, Secretary of the organisation. The meeting started with the prayer to our lord Sri Ramakrishna Dev by the members present in the meeting for guidance & blessings to perform our task properly. Mr. Pankaj Kumar, IQAC Coordinator welcomed all the members and proceeded with the agenda.

AGENDA

1. Presentation of action taken report of action points recommended in last meeting held on 05.12.2020.
2. Discussion on tentative Academic Calendar.
3. Discussion on 'Clean & Green Campus'- Waste Management.
4. Conducting Internal Examination of B.Ed.
5. Activity of National Service Scheme.
6. Planning for organizing several competitions.

Action taken report of action points recommended in the last meeting held on 05.12.2020:

Sl. No.	Action points recommended on 05.12.2020	Action taken report (ATR)
1.	Formation of Anti-Ragging Cell & Anti-Sexual Harassment Cell.	Formation of Anti-Ragging Cell & Anti-Sexual Harassment Cell was got approved by the house. Mrs. Kumari Subhra Rani Sil, Assistant Professor was appointed as Co-ordinator of Anti-Ragging Cell and Mrs. Rupa Rani, Assistant Professor was

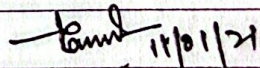

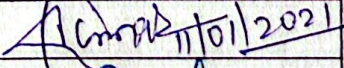
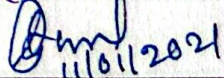
		appointed as Co-ordinator of Anti-Sexual Harassment Cell.
2.	Cultural Activity report submission.	Mrs. Sushma Kumari Incharge of Cultural Committee has been successfully submitted the cultural activity reports to IQAC.
3.	Report submission by Admission Committee.	Admission Committee has been successfully submitted the Admission report to IQAC.
4.	Report submission by Examination Committee.	Mr. Kunal Kumar Yadav Incharge of Examination Committee has been successfully submitted the Examination report to IQAC.
5.	Matters related to NAAC	Resolved to have criteria wise presentation on SSR and documentation work.


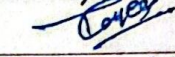
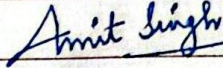

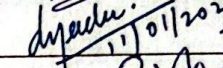
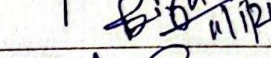
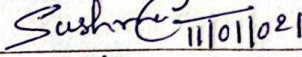
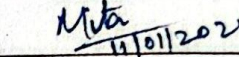
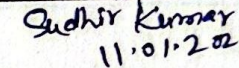
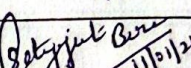
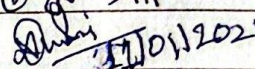
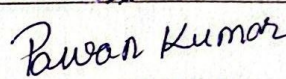
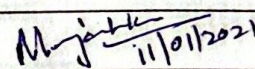
Proceedings of the meeting:

Sl. No.	Agenda	Action points recommended
1.	Presentation of action taken report of action points recommended in last meeting held on 05 th December, 2020.	The ATR of action points recommended in the meeting held on 05.12.2020 was presented and was approved by the house.
2.	Discussion on tentative Academic Calendar.	Mr. Pankaj Kumar presented and discussed the tentative academic calendar; it was also discussed that it could be updated if needed.
3.	Discussion on 'Clean & Green Campus'- Waste Management.	It was discussed in the house that to keep the campus clean and green all necessary steps should be initiated under the guidance of honourable principal and IQAC coordinator. Also waste management strategies should be implemented.
4.	Conducting Internal Examination of B.Ed.	Tentative Examination dates were proposed as mentioned in Academic Calendar which is as follows: ➤ The 3 rd Semester Internal Examination of B.Ed. Session: 2019-21 would be conducted in the month of January, 2021.

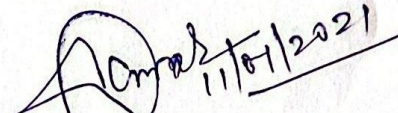
		<ul style="list-style-type: none"> ➤ The 1st Semester Internal Examination of B.Ed. Session: 2020-22 would be conducted in the month of March, 2021. ➤ The 4th Semester Internal Examination of B.Ed. Session: 2019-21 would be conducted in the month of July, 2021. ➤ The 2nd Semester Internal Examination of B.Ed. Session: 2020-22 would be conducted in the month of August, 2021.
5.	Activity of National Service Scheme.	Activities recommended were- Plantation, Anniversary Celebration of Personalities and National Leaders, Celebration of National Days, Awareness Program related to COVID-19, etc.
6.	Planning for organizing several competitions.	<p>Following competitions & events have been planned to organise which were approved by the Principal & Cultural Committee.</p> <ol style="list-style-type: none"> 1. National Youth Day Celebration. 2. Fit India Programme. 3. Inter House Seminar. 4. Republic Day. 5. Saraswati Puja. 6. Inter House Quiz Competition. 7. Van Mahotsava. 8. Independence Day. 9. Teacher's Day Celebration. 10. Inter House Speech Competition.


The following members attended the meeting:

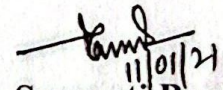
Sl. No.	Name of the member	Designation	Signature
01	Dr. Samapti Paul (Secretary)	Chairperson	 11/01/21
02	Dr. Shashikant Yadav	Principal	 11/01/21
03	Mr. Pankaj Kumar	IQAC Co-ordinator	 11/01/2021
04	Mrs. Soma Paul	Institute Management Committee Member	 11/01/2021

05	Mr. Sishir Kumar Shaw	Society Member	
06	Dr. Parikshit Layek	Stake Holder	
07	Mr. Amit Singh	Teacher Representative	 11/01/2021
08	Mr. Rakesh Prasad	Teacher Representative	
09	Mr. Kunal Kumar Yadav	Teacher Representative	 11/01/2021
10	Mr. Pratap Singh	Teacher Representative	 11/01/2021
11	Mrs. Sushma Kumari	Teacher Representative	 11/01/2021
12	Mrs. Mita Rani Sil	Teacher Representative	 11/01/2021
13	Mr. Sudhir Kumar (Cashier)	Senior Administrative Officer	 11.01.2021
14	Mr. Satyajeet Bera	Administrative Officer	 11/01/21
15	Mr. Vivek Kumar Ravi	Administrative Officer	 11/01/2021
16	Pawan Kumar	Student of B.Ed. Session 2019-21	
17	Mrs. Manjari Kumari	Alumni	 11/01/2021

The meeting ended with prayer to our Lord Sri Ramakrishna Dev to give us courage and strength to carry out the responsibilities given to us. Vote of thanks was offered by Mr. Pankaj Kumar.


11/01/2021
Mr. Pankaj Kumar
IQAC Co-ordinator


11/01/21
Dr. Shashikant Yadav
Principal
Principal
S.B.M. Teachers' Training College
Babhanbay, Hazaribagh, Jharkhand-825302


11/01/21
Dr. Samapti Paul
Secretary
Secretary
S.B.M. Teachers' Training College
Masipirhi, Hazaribagh, (Jharkhand)